

SUBJECT: Request for Exception

THRU: Deputy Chief of Staff for Research, Development & Acquisition
Headquarters, U.S. Army Materiel Command
5001 Eisenhower Avenue
Alexandria, VA 22333-0001

TO: Chief of Staff
Headquarters, U.S. Army Materiel Command
5001 Eisenhower Avenue
Alexandria, VA 22333-0001

1. Reference AMC Policy memorandum, AMCRDA-AC, 24 October 2000, subject: Use of Corporate Contracts.
2. In accordance with paragraph 2 of above reference, an exception to the AMC policy of using only AMC contract mechanisms is requested. Information supporting this request is as follows:
 - a. Item or Service to be procured:
 - b. Dollar Value of proposed procurement:
 - c. Period of Performance:
 - d. Source of requirement: (PEO, FMS, CCSS, etc.)
 - e. Proposed source of contract: (Air Force CFT, Corps of Engineers, GSA FEDSIM, etc.)
 - f. Type of exception: ☐ One Time ☐ Blanket ☐ Repetitive
3. Justification for Exception: (Discuss the unique situation which precludes use of an AMC contract instrument. Examples would include Congressional direction, urgency, direction of an FMS customer, statutory requirements, significant documented savings, etc. Justifications should be compelling -- customer preference, convenience, and generic references to "jointness" are not sufficient.)
4. Future Actions: (Discuss efforts to use AMC instruments for future requirements of similar items or services. If buy is of a one-time nature, so state. If request is for a blanket authority, explain why the circumstances will not change. If request is for repetitive buys, indicate the volume of activity that will occur before the item or service is placed on an AMC instrument.)

SIGNATURE
(Requesting Officials to be
designated by MSC Commanders)